

**BOULDER HOUSING PARTNERS
BUSINESS MEETING OF THE BOARD OF COMMISSIONERS
OCTOBER 10, 2018 9:00 AM
4800 BROADWAY, BOULDER COLORADO**

Commissioner Soraci(absent)	Jeremy Durham	Others Present:
Commissioner Levy(absent)	Penny Hannegan	
Commissioner Ruzzin	John Sarah	
Commissioner Klerman	Rene Brodeur	
Commissioner Walker	Laura Sheinbaum	
Commissioner Harris	Karin Stayton	
Commissioner Griffin	Karen Kreutzberg	
Commissioner McCord	Tim Beal	
Commissioner Yates	Jodi Bogen	
	Daniel Nunez	
	Daniel McCracken	

I. Call to order and Determination of a Quorum

Commissioner Harris called the meeting of the Board of Commissioners to order at 9:00am. A quorum was declared.

II. Public Participation

There were no members of the public who wished to speak.

III. Approval of the Minutes Agenda

Consent agenda items approved:

1. Minutes from 9-12-2018

COMMISSIONER YATES MOVED TO REAPPROVE THE CORRECTED MINUTES FROM AUGUST 8, 2018 AS AMENDED AND APPROVE THE MEETING MINUTES FROM 9-12-2018 AS AMENDED. COMMISSIONER WALKER SECONDED THE MOTION. Commissioner Klerman abstained from the vote to approve the amended minutes from August 8, 2018 as she was not in attendance at the meeting. The motion to approve the amended minutes from 9-12-2018 passed unanimously.

IV. Finance and Operations Update

Financial Report

John H. Sarah, CFO, gave an overview of the August financial statements and answered questions from the Board.

V. Business Agenda

Resolution #17: Signing Authority for John H. Sarah, CFO

Jeremy explained the necessity of having a backup person authorized to conduct BHP business at all of BHP's banks and the ability to approve outgoing wires and transfers between BHP accounts.

COMMISSIONER KLERMAN MADE A MOTION TO APPROVE RESOLUTION #17 AUTHORIZING JEREMY DURHAM AND JOHN SARAH, CFO, AS SIGNATORIES FOR ALL BANK ACCOUNTS NECESSARY FOR THE ORDERLY AND EFFECTIVE CONDUCT OF OPERATIONAL MANAGEMENT AT BHP. COMMISSIONER GRIFFIN SECONDED THE MOTION. The motion passed unanimously.

Resolution #18, #19: Broadway East Partnership Exit

COMMISSIONER KLERMAN MADE A MOTION TO APPROVE RESOLUTION #18 AUTHORIZING THE ACQUISITION OF A LIMITED PARTNERS INTEREST IN BROADWAY EAST COMMUNITY, LLLP AND RESOLUTION #19 RATIFYING AND APPROVING THE FORMATION OF BROADWAY EAST COMMUNITY LLC, FOR THE PURPOSE OF ACQUIRING A LIMITED PARTNER INTEREST IN BROADWAY EAST COMMUNITY, LLLP. COMMISSIONER GRIFFIN SECONDED THE MOTION. The motion passed unanimously.

Housing Choice Voucher and Moving to Work Overview

Karen Kreutzberg presented an overview of the Housing Choice Voucher Program which currently has 1182 vouchers.

Waitlists and Preferences Overview

Karen Kreutzberg and Rene Brodeur presented and answered questions regarding the various waitlists and admission preferences for BHP properties and voucher programs.

Resolution #20: Moving to Work Annual Plan Approval

Karen Kreutzberg presented Resolution #20 for the Board's approval. Per the Board's decision earlier in the summer, the 2019 Moving to Work Annual Plan proposes no new activities in 2019.

COMMISSIONER KLERMAN MADE A MOTION TO APPROVE RESOLUTION #20, APPROVING THE SUBMISSION OF THE 2019 MOVING TO WORK ANNUAL PLAN TO HUD. COMMISSIONER GRIFFIN SECONDED. The motion passed unanimously.

VI. Board Matters

Resident Representative Council Report

Commissioner Griffin reported for the Resident Representative Council. She stated that the Council had a presentation by Karen Kreutzberg about the voucher program. The Council will be reviewing their By-laws in the next month.

2019 Board meeting Calendar

There were no changes to the proposed calendar.

Board Announcements

Commissioner Yates, speaking for the NPG Committee stated that the Committee would be meeting to discuss Jeremy's goals and objectives for 2019. The NPG Committee will also begin the process to identify potential applicants to fill the Board seat vacated by Commissioner Mark Ruzzin in 2019.

Commissioner Yates also reported that City Council is engaged a number of "chats with Council" which are open to the public. The next one will be November 14, 5:30-7:30 pm at BHP's Palo Community Center.

Commissioner Harris stated that he and Commissioner Levy had attended the Housing Now conference.

Additions to the Agenda

There were no additions to the agenda

Future Board Items

Commissioner Yates stated that the city was discussing how to respond to the increased use of Meth in Boulder County, especially amongst the homeless population.

VII. Adjourn

COMMISSIONER KLERMAN MADE A MOTION TO ADJOURN THE BUSINESS MEETING OF THE BOARD OF COMMISSIONERS. COMMISSIONER GRIFFIN SECONDED THE MOTION. The motion passed unanimously.

The meeting of the Board of Commissioners adjourned at 11:30 AM

Seal
DATE: 10/10/18

R. E. Harris,
Vice Chairperson, Board of Commissioners
Boulder Housing Partners

JEREMY DURHAM
Executive Director

Penny Hannegan
Recording Secretary