

FAQ's: Loss of Income (Work-Able Families only)

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Frequently Asked Questions

I'VE LOST A SOURCE OF INCOME, WHAT DO I DO NOW?

BHP's policy states that an interim recertification due to loss of income will only be processed in certain circumstances. If you have lost a source of income, written documentation from the income source must be provided to your Housing Choice Voucher Specialist. This documentation must include the date the loss occurred and the reason why. BHP will review the situation and determine whether or not an interim will be processed.

IF AN INTERIM IS PROCESSED, HOW SOON WILL THAT TAKE PLACE?

Usually within 30 days from the date the decision was made. In certain cases, the interim may be made effective the first of the month following the date the income was lost.

IF THE DECISION IS MADE TO NOT LOWER MY RENT, WHAT CAN I DO?

Depending on the circumstances, you may be referred to Emergency Family Assistance Association for short-term assistance through the BHP/EFAA Safety Net Program. If you are referred to EFAA for this program, you will receive a referral form from BHP that must be taken to your

appointment at EFAA to be considered for this program. If you are not referred through the BHP/EFAA Safety Net Program, you can still request assistance from EFAA. You may also try other agencies to see if they can assist you with help, such as the OUR Center, Sister Carmen, Salvation Army, a local church, etc.

DO I HAVE TO REPORT ANY INCOME INCREASES I RECEIVE?

If the total reported household income is less than \$6,000 per year (\$500 per month), you will need to report increases in income within ten (10) business days of obtaining the income.



Who do I contact with questions?

It is best to contact your Housing Choice Voucher specialist, or you can call anyone in the Housing Choice Voucher Department. Contact information is listed below:

Omar Llamas, 720-473-4466,
llamaso@boulderhousing.org

Nadia Cleary, 720-564-4636,
clearyn@boulderhousing.org

Aileen Chavez-Cano, 720-473-4454,
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Marina Arritola, 720-564-4616
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Melissa Ramirez, 720-473-4459,
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bhpinfo@boulderhousing.org

Further information can be found on our website at www.boulderhousing.org



Hearing Assistance
1-800-659-3656