Scope of Work/Technical Specifications: The HA is seeking proposals from qualified, licensed entities to provide tree trimming services for Boulder Housing Partners. The HA will select the top contractor from the IFB process though work is not guaranteed.

Section A: Responsibilities for tree trimming services

1. Provide as-needed tree trimming services to BHP trees including but not limited to the following.

   Balance: To give the tree an over-all balanced look.

   Clean-up: Includes the removal of all dead branches, crisscrosses, nubs, new sucker growth. A general thinning of the tree to give it a neat and organized appearance.

   Crown Restoration: To prune in such a way that 1 to 3 sprouts on the main branch stubs are selected to become permanent branches, and to reform a more natural appearing crown.

   Drop-Crotch Pruning or Crown Reduction: To thin out by cutting back limbs to side branches without leaving stubs or right-angle truncations.

   Minimal Limb Removal: To remove only 1 or 2 major lower limbs in order to balance the overall appearance of the tree, to raise the crown and/or to reduce excess weight on one side of the tree.

   Remove Tree: To cut down the whole tree and to, as described following, remove the stump.

   Roof: To remove any branch(es) from the roof of a building.

   Root Removal: To, without doing damage to the tree, selectively remove large surface roots starting 3 feet out from the truck of the tree, removing the root to the end of the run, while never removing more than 25% of a tree root system in any one annual root pruning without prior written approval of the HA. If required by the HA, repair any ensuing landscape area (lawn or desert landscape) damaged by such removal.

   Spraying: The contractor must have the ability, capability and licensing to provide and may be required to provide spraying of trees, bushes or landscaped areas to eliminate pests (such as, but not limited to, spider mites) and to prevent trees from bearing fruit (such as annual spraying of olive trees).
Sprinkler Repairs: If the Contractor damages any of the HA sprinkler lines or system, he/she is responsible to repair such within 2 business days of such occurrence.

Stump Removal: To remove the remaining stump to 12” below the ground level and to remove all exposed roots up to 6’ from the original base of the stump. The Contractor shall remove all chips from the ensuing hole and shall in-fill the hole with planting soil, compacted to ground level.

2. Additional Contractor Responsibilities:

Debris Removal: Daily removal of all debris from the work site.

Cut Limbs: Apply tree paint on all cut limbs over 1”.

Response Time: Available to respond within 4 hours of initial contact for emergencies.

HA Approval: The Contractor shall not remove any trees or shrubs unless authorized in writing by the designated HA contact identified within the ensuing contract.

Inspections: All completed work is to be inspected and accepted by the HA upon completion. All work that is not completed to the satisfaction of the HA will be corrected within 3 workdays.

Safety: At all times while conducting the Work or “after hours” when the Work is conducted over multiple days, ensure the safety of his/her staff, HA residents and employees and the general public. PLEASE NOTE: It is especially important that the Contractor train his/her staff in the proper ways to work around power lines. Therefore, each proposer shall provide, as a part of the information submitted under Tab No. 4, a description of such training that is given to his/her staff.

Repairs to Property: Repair in a timely manner any damage to any HA property or any other property damaged (i.e. HA residents; adjacent property; etc.) by the Contractor, his/her agents, whether such acts were intentional or not.
Section B: Pricing

1. Submit hourly price for tree service work.

2. Submit prices for after hours, weekend, and emergency service calls including any applicable trip charges or service charges.

Pricing Table:
Please copy this table and utilize exact format in your submission:

<table>
<thead>
<tr>
<th>Function</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly price.</td>
<td></td>
</tr>
<tr>
<td>After hours price.</td>
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